



CORE CAPABILITY

Bruce Works LLC helps public agencies, prime contractors, and small organizations improve records, workflows, documentation, accountability, and operational systems.

Engagements are structured around concrete deliverables, measurable acceptance criteria, documented controls, and a clear staff handoff.

SERVICE LANES

- **Records + data operations:** inventory and reconciliation, digitization pilots, OCR/index validation, metadata cleanup, file naming, image/document QA, exception tracking, and migration preparation.
- **SOPs + program controls:** process maps, responsibility matrices, intake and issue trackers, continuity packages, status reporting, reconciliation logs, and closeout documentation.
- **Workflow modernization:** current-state assessment, secure intake and routing, lightweight dashboards, approved automation, knowledge bases, and implementation handoff.
- **Prime + subcontract support:** project coordination, agency communication, QA and acceptance management, documentation, reporting, and local implementation support.

DIFFERENTIATORS

- Operations and technology perspective grounded in military logistics, supply accountability, controlled workflows, and practical systems implementation.
- Privacy-aware delivery with explicit data boundaries, local/offline options, controlled access, and documented handling procedures.
- Pilot-first approach that proves a bounded workflow before scale-up.
- Owner-operated accountability with direct involvement in planning, communication, quality, and delivery.
- Flexible teaming model built around a defined, commercially useful workshare.

DELIVERY APPROACH

- Assess the current workflow and define the outcome.
- Map controls, responsibilities, data boundaries, and acceptance criteria.
- Build and test a bounded pilot or implementation.
- Document, train, hand off, and support measured expansion.

IDENTIFIERS

Bruce Works LLC

CALIFORNIA CERTIFICATION

DVBE / SB(Micro)

CERTIFICATION ID

2053352

STATUS

Approved

VALID

07/01/2026 – 06/30/2028

NAICS

518210 · 541511 · 541512 · 541519 · 541618
· 561110

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LOCATION

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OPPORTUNITY FIT

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